



Sajida Nasreen

PROFIL

To become a part of a reputed or developing organization, work in a competitive, challenging environment to contribute the best of my abilities towards the growth and development. To fully utilize my interpersonal and academic skills, extend my current knowledge about my field. Hard work is a way to success and I will prove it INSHA-ALLAH.

CONTACT

✉ **Sajidanasreen107@gmail.com**

☎ **+92 3084068975**

🏠 **Sreet#2,Qazi Colony,Jauharabad ,Khushab**

SKILLS

- Operate MS, Office Course
- Good Communication Skills
- Better Hearing and understanding skills
- Full honest with her work

EDUCATION

- MA Pakistan Studies University of Sargodha
Obtain Marks: 550
- MA Education University of Lucky Marwat
Continue (2022)
- BSC (General) University of Sargodha 2019
Obtain Marks 445/800
Subjects (Computer, Economic, Geography)
- Intermediate B.I.S.E Sargodha 2016
Obtain Marks 796/1100
- Matric B.I.S.E Sargodha 2014
Obtain Marks 752/1150

EXPERIANCE

➤ **JANUARY 2019- NOVEMBER**

TEACHING | DAR-E-ARQAM SCHOOL | KHUSHAB,

➤ **DECEMBER 2020- CONTINUE**

Assistant Accountant, Record Keeper | Burhan Brothers
Builders and Developers PVT.(LTD) SARGODHA, PUNJAB

HOBBIES



PERSONAL INFORMATION

Father's Name : Shaukat Ali
Date of Birth : 19-04-1996
Religion : Islam
Nationality : Pakistani
Gender : Female
Marital Status : Single
CNIC : 38201-0709921-8
Domicile : Jauharabad, Punjab

STRENGTHS

- Ability to work independently as well as in a team or in group.
- Computer Proficient.
- Excellent programs organizing skills
- Objective oriented, innovative and participative.
- Analytical and self- motivated

LANGUAGES

- Proficiency in English
- Proficiency in Urdu
- Proficiency in Punjabi
- Understanding all local languages

OBJECTIVE

Obtain a challenging leadership position applying creative problem solving and lean management skills with a growing company to achieve optimum utilization of its resources and maximum profits.

Reference Will Be Furnished on Demand